

HENNIKER SCHOOL DISTRICT

TITLE VII – LEP (ESL)

These policies pertain to Title VII of the 1964 Civil Rights Act, 42 U.S.C. 2000d; May 25, 1970 Memorandum 35 Fed. Reg. 11595 which requires each year that school systems must identify all students whose primary language is other than English, who have or may have difficulty performing ordinary classwork in English, and who cannot learn or achieve on parity with their English dominant peers.

The Henniker School District adheres to the requirements set by Title VII and has set these procedures for ensuring such implementation:

1. The Henniker School District will employ as necessary, a properly trained person to assist students identified as being in need of English as a Second Language instruction.
2. Students are identified through a process that includes:
 - A. Students registering for school will be asked if they are of Non-English Language Background (NELB). If it is determined that the student is of NELB, parents will be asked to complete the New Hampshire State Department Home Language Survey available in nine languages.
 - B. Students who have been identified as NELB will be assessed according to **STANDARDS SERIES FOR APPROPRIATE AND EFFECTIVE EDUCATIONAL PROGRAMS FOR LIMITED ENGLISH STUDENTS: MODEL 4: TESTING/MONITORING INSTRUMENTS.**
 - C. The test administrator, counselor and school principal form a team to determine appropriate placement for the identified students.
 - D. Should a student or parent feel that a student's placement is not appropriate, the building principal will seek an interpreter (if necessary) and meet with the parents and the school team that recommends the placement. Appropriate adjustments will be made.
 - E. The parents may appeal further to the Superintendent and/or the School Board.
3. Students may leave the ESL program through the following procedures:
 - A. The student is achieving successfully in regular class as determined by achievement instruments including competencies, classroom tests, and ESL proficiency tests as determined through the classroom teacher and ESL teacher observations.
 - B. The recommendation for leaving the ESL program is reviewed by the ESL teacher, counselor, building principal and his/her designee.